

## INSTRUCTIONS FOR EXHIBITORS 2016

**PLEASE MAKE AN EFFORT TO SEND (email preferred) YOUR LIST OF PLANTS FOR ENTRY TO THE REGISTRAR A FEW DAYS AHEAD OF THE SHOW SO THAT YOUR ENTRIES CAN BE PREPARED AND READY FOR YOU WHEN YOU ARRIVE.**

1. Read the Rules that came with the Show Announcement. If you have any further questions, please contact the Show Chairman before the show.
2. Read the show schedule. If you have questions, ask the registrar. For further details, refer to the AOS Handbook on Judging and Exhibition, current edition.
3. While checking the schedule, see if any of your plants are eligible for more than one class. When entering a hybrid, enter it in the first class for which it is eligible. If the plant needs to move to a later class that can be done by the judges but they won't be able to move to a class already judged. The judge's decision is final.
4. If you **have not** owned your plant for more than 6 months, be sure to type "**N**" under Ownership less than 6 and also less than 12. **Over 6 but less than 12 = Y N . Over 12 type Y Y**. This is due to the AOS culture awards for eligible plants compared to the CNYOS requirement.
5. If your plant is a registered hybrid, it is your responsibility to look up both the name and the parents. The registrar will show you how to do this. If this is a problem, you may call Sue Finger 315/458-3040, or email (preferred) [jandsfinger@aol.com](mailto:jandsfinger@aol.com), ahead of time. If any entered plant has had a previous AOS award, the clone name and award must be entered on the "Name" line of registration. Otherwise, please leave clone names out. **If you do not have either the name or the parents, you may still use it in your display, but it cannot be entered for judging.**
6. **If your plant is a species, try to ascertain the correct name/spelling. If you have a computer, look it up under the Kew Checklist of Selected Plant Families: <http://www.kew.org/wcsp/home.do> If you know the genus, but not the species, it may be entered as Genus. sp.**
7. If your plant is grown under fluorescent, LED, etc lights year-round, or under lights during the winter and outside during the summer, please mark **Y** under "Lights."
8. If you are entering a display, be sure to register it in the appropriate class.
9. If your display contains borrowed plants, enter the display under your own name, and the plants under the names of the growers.
10. Keep a list of the plants you brought to the show, and their owners.
11. Details of the registration procedure will be given to you when you arrive but we strongly suggest that you pre-register your entries 3-4 days ahead of arrival. Every effort will be made to have your show documents ready for you when you arrive to set up your display. We will provide uniform labeling materials for you.
12. When you are done setting up, each plant should have its uniform label, and a number on it. Similarly, your display should have a label - a letter that is assigned by the Room Set-Up Committee.
13. **Please show respect for our judges and exhibitors by remaining away from the exhibit area during judging. If you have any questions about the judging results, refer to the Chairman of Judging Activities.**
14. Dismantling can begin at 4 PM on Sunday, and should be completed as soon as possible.

### JUDGES AND AWARDS

This show is sanctioned by the American Orchid Society. All horticultural classes and exhibits will be judged by accredited AOS judges and/or student judges. Any plant or exhibit deemed worthy will be judged for American Orchid Society awards. Artistic classes will be judged by AOS judges and/or experienced artists and artistic judges.

2016 Show Committee:

Show Co-Chairs: Kim Boronczyk, Judi Witkin

Advertising: David Ditz, Jan Woodworth

Registrar : Sue Finger

Technical Advisor : Iris Cohen